SUPPLIER SELF-INFORMATION

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| --- |
| General data |
| Company |  |
| Address |  |
| VAT number |  |
| Founding year/ |  |
| Ownership structure |  |
| Subsidiaries |  |
| **Organisation** |
|  | Name | Phone | E-mail |
| Managing director  |  |  |  |
| Sales manager |  |  |  |
| Contact R&D |  |  |  |
| Quality manager |  |  |  |
| Purchasing |  |  |  |
| Contact for F&R |  |  |  |
|  | 2014 | 2015 | 2016 |
| Employees  |  |  |  |
| Office worker |  |  |  |
| Workman |  |  |  |
| **Company development** |
|  | 2014 | 2015 | 2016 |
| Turnover (€) |  |  |  |
| Profit (€) |  |  |  |
| Export in % |  |  |  |
| **Business activities** |
| Products |  |
| R&D- Assembling- and Production–Know how |
| Do you have the possibility of performing your own development based on a specification sheet? | [ ]  Yes | [ ]  No |
| Do you have the possibility of construction activities? | [ ]  Yes | [ ]  No |
| For what type of production is your production plant designed? |
| Single production | [ ]  Yes | [ ]  No |
| Series production | [ ]  Yes | [ ]  No |
| Assembling | [ ]  Yes | [ ]  No |
| What countries do you have installation services provided / delivered?  |  |
| R&D | [ ]  Yes | [ ]  No |
| Is your list of machinery enclosed? | [ ]  Yes | [ ]  No |
| What design-software do you have in use? |  |
| Do you use a ERP-System? | [ ]  Yes | [ ]  No |
| If yes, which kind? |  |
| References/ examples |  |
| **Logistic and material flow** |
| How long is the delivery time of our requested products? |  |
| Do you have experience with delivery systems? (JIT, JIS?) | [ ]  Yes | [ ]  No |
| **Quality management system** |
| Does your company have a formal quality system? (e.g. QA-Manual)  | [ ]  Yes | [ ]  No |
| Does your QA System correspond with official standards? (e.g. ISO 9001, ISO14000, ISO18000, DGNB, LEED®, BREEAM®, MINERGIE®) | [ ]  Yes | [ ]  No |
| If yes, which kind? |  |
| **Do you carry out the following inspections?** |
| Incoming inspection | [ ]  Yes | [ ]  No |
| In-process inspection | [ ]  Yes | [ ]  No |
| Final inspection | [ ]  Yes | [ ]  No |
| Traceability | [ ]  Yes | [ ]  No |
| List of test equipment and methods? |  |
| Have you already certified products? (eg. CE, UL etc.) |  |
| If yes, according which standards? |  |
| Comments |  |
| Completed by/ title |   |
| Date | DATE  |