



Our headquarters in **Bressanone** is looking for a reliable, skilled and committed:

Accounting Department Employee

AREAS OF RESPONSIBILITY

- Creation and posting of outgoing invoices of our group of companies
- Booking and administration of all invoices from subsidiaries
- Updating and maintenance of project payment plans
- Intercompany: creation of outgoing invoices, pre-assignment and posting of group-wide incoming invoices, updating of IC splits
- Control and maintenance of invoices and customer master data in the ERP system
- Administration of reminders and guarantees
- Updating of bank statements of subsidiaries

REQUIREMENTS

- Sound knowledge of accounting and VAT
- Very good knowledge of Excel and Business Intelligence systems (where applicable)
- Very good knowledge of German and Italian, English an advantage
- Autonomous and accurate working method
- Commitment and the ability to work as part of a team

WE OFFER

- Exciting challenges in an international environment
- Performance-related remuneration and appreciation
- Opportunities for growth in an ambitious company under new management
- Inspiring, open and team-oriented working atmosphere

FRENER & REIFER is a globally active, innovative building envelope construction company based in South Tyrol, Italy. As a solution developer, FRENER & REIFER engineers, fabricates and installs bespoke constructions in glass, metal and other materials for demanding clients and investors to designs by daring architects, worldwide.

Please send your detailed application
FAO **Doris Moos von Seiller** to:

FRENER & REIFER
Alfred Ammon Straße 31
39042 Bressanone (BZ), Italy

Or by email to:
moos@frenere-reifer.com